

Joe Lombardo
Governor

Richard Whitley,
MS
Director



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
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Chief Medical
Officer

State Certification Application

Initial Application Required Materials

- IT-F #
- Current Business License or Proof of Exemption
- Proof of General Liability Insurance
- Proof of Professional Liability Insurance (**Treatment Applicants Only**)
- Personnel list with name, date of hire and a copy of the professional certification/licenses for each clinical staff member. (**Treatment Applicants Only**)
- Verification of a written statement signed by the operator of the service assuring that the service promotes a message to minors not to use alcohol, tobacco or illicit substances (**Prevention Applicants Only**)
- Program's current policies and procedures manual
- Completed policies and procedures form
- Quality Assurance Plan
- Accreditations, licenses, and regulatory reports from other government agencies (**if applicable**)
- Governing Board Bylaws/Operating Agreement and latest meeting minutes (**if applicable**)

If the program will be serving individuals aged 16 years of age or younger a finger-print based background check must be completed through the Nevada Department of Public Safety.

Organizations applying for State Certification are encouraged to review and follow the regulations in [NAC Chapter 458](#). Separate geographical locations will require a separate application submission. All levels of service adhere to the treatment criteria for addictive, substance-related, and co-occurring conditions as defined by the Division Criteria and [American Society of Addiction Medicine \(ASAM\)](#).

Updated 03/2025